

How to use MyLion to support your service.

Control panel



Let's talk about...

1. Lions and service

2. Supporting Lions service with digital applications

3. How to plan & report with MyLion (website focused)

- **4.** Finding support
- **5.** Getting started

Where There's a Need, There's a Lion



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200+

Years

Of Serving Humanity

Lions

Around the World

Lions Clubs

Countries

And Regions Served

We act, then we report.

We serve to improve communities locally and around the world. But why do we report service?

- Celebrate the contributions and achievements of members, clubs, and our association.
- Discover and replicate impactful service projects.
- Set goals to grow our impact.
- Increase awareness of local and global needs.
- Learn more about why we report service.



Challenges reporting service, heard from Lions.

- It's hard to find motivation when we can't see our impact on a large scale and only a few people have access to information.
- It's time consuming.
- We normally report our activities at the end of the month. It's hard to remember all the activity's details.
- Reporting rules and definitions aren't always clear.



Supporting Lions service

Overview of digital applications for every Lion & Leo

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Quick Tip: Lions and Leos will need their Member ID and an up to date phone number or email in MyLCI to register

Your Lion Account

- Lion Account is our universal login system.
- Your Lion Account gives you access to:
 - MyLCI
 - MyLion
 - Shop
 - Insights
 - Upcoming applications
- All Lions and Leos can create a Lion Account.
- Contact <u>mylion@lionsclubs.org</u> for support.

Select the application of your choice.

Support 📃

John Smith

Welcome to the Lions Clubs International digital ecosystem!

Here you'll find a variety of helpful, easy-to-use products designed to simplify and improve your service.



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Do you have the mobile app? Download it here.



MyLion

Connect and serve.

MyLion is the destination for service activity reporting starting July 1, 2019.

Serving with MyLion.

Two pathways: New Activity or Report Activity

Reporting a past activity in MyLion.

- Choose **Report Activity** if you want to report an activity that has already occurred. Then:
 - -Add key details
 - —Upload photos
 - —Enter impact numbers
- Only officers with reporting access will be able to **Report Activity**.
- Available on the website and the MyLion app.



Demonstration: Report a past activity (website).

https://www.youtube.com/watch?v=kP3498MrHxE&feature=youtu.be

MyLion is the destination for service activity reporting starting July 1, 2019.

Plan an activity, then report it in MyLion.

- Create and publish your upcoming activity.
- Choose New Activity in MyLion, then:
 - —Add key details
 - —Upload photos
 - -Invite members to join
 - —Publish
- The activity has ended? Officers add a few impact numbers and reporting is finished!
- Any Lion or Leo can create a New Activity.



Demonstration: Plan an activity on MyLion (website).

https://www.youtube.com/watch?v=npuTGERBctE&feature=youtu.be

MyLion is the destination for service activity reporting starting July 1, 2019.

Club officers and MyLion

Which club officers can report activities?

- Lions Club President
- Lions Club Secretary
- Club Service Chairperson
- Club Administrator
- Leo Club President
- Leo Club Secretary

What else can these club officers do?

- Delete/edit member created activities
- Report club activities
- Edit the club profile (Tip: visit the lionsclubs.org Club Locator to see your updated club profile!)

MyLion Frequently Asked Questions

I have multiple titles. How do I change my role in MyLion?

• MyLion recognizes all of a user's titles and gives you access to all the tasks you can complete regarding service activities with those titles. You do not need to change your role manually.

MyLion will be the destination for service activity reporting starting July 1. However, is there a 2018-2019 reporting grace period in MyLCI?

• Yes, you will be able to report 2018-2019 service activities in MyLCI until July 15, 2019.

MyLion Frequently Asked Questions (continued)

Where are signature activities? And is there a definition for signature activities?

- Signature activities will be available in June 2019.
- Lions Clubs International defines a signature activity as a recurring activity which represents the identity and/or specialization of the organizing club, district or multiple district.
- Based on this definition Lions and Leos will be able to decide which activities are their signature activities.

MyLion Frequently Asked Questions (continued)

How do I categorize my activity?

- First select the activity type (Service Activity, Fundraiser, Meeting)
- Then select the appropriate "Global Cause". If the activity does not belong to a Global Cause, please select "Other".
- Based on the Global Cause selected, there will be a set of sub-categories. Select the subcategory that most closely aligns with your activity.

MyLion Frequently Asked Questions (continued)

How do I report if I participate in a District or Multiple District led service activity?

- Starting in June, District and Multiple District leaders will be able to report a service activity they organized that mobilized multiple clubs in their district/multiple district.
- Leaders will simply create an activity the system will recognize if they are District or Multiple District officers.
- The clubs that participate are selected on the Invite/Participant page.

MyLion & Insights: Celebrate your service impact by exploring the numbers.

Service data for all Lions and Leos

Metrics on MyLion



- Shares service impact metrics down to the individual activity level
- Provides data on people served & volunteer hours
- Can explore service data across multiple levels

Insights



- Shares membership, service, donation & club data
- · Dashboard access is based on the user's title

A detailed view of Lions data on Insights

• Select the "Detailed View" button in each section to see additional metrics. Explore comparisons to averages and other data analyses related to the section.



Finding support on MyLion.

Redefining "training"

Support where you need it.

- <u>www.lionshelp.zendesk.com</u>
 - —Use the "Support" button to find helpful how-tos
- Want to talk to our support team?
 - —Phone number: 1-630-468-7000

-Email: mylion@lionsclubs.org

• Join the MyLion Facebook Forum to get Lion to Lion assistance and share your ideas.





Quick Tip: On the MyLion app, navigate to your User Profile and select the three circles in the top corner to find support.

What's next?

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3 steps to get started on MyLion.



Register for your Lion Account.



Set up your personal (and club!) profile on MyLion.



Plan and/or report your next service activity on MyLion.

Do you have questions? We can help.

Please email mylion@lionsclubs.org if you have additional questions.



Thank You

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